

**1-4-A. Personal Property and Government-Owned Vehicles (1200 TN 350 1-4-A)****1. AUTHORITY.**

- a. To make determinations and grant exemptions required by law or regulations regarding personal property management in accordance with the Federal Property and Administrative Services Act of 1949 40 U.S.C 471 et sec., and the Federal Property Management Regulations, 41 CFR Chapter 101;
- b. To sell, or declare excess or surplus, Government personal property; and
- c. To make determinations required by law or regulation regarding the use or transfer of Government-owned vehicles.

**2. TO WHOM DELEGATED.**

- a. Assistant Regional Administrator for the Mission Support Division (MSD), the authorities in 1.a., 1.b., and 1.c.
- b. Division Directors, Branch Chiefs, and Section Chiefs the authority to approve employees keeping Government-owned vehicles at their residences overnight while on official travel.

**3. LIMITATIONS.**

- a. Authority to exempt Government-owned motor vehicles from conspicuous U.S. Government identification and to approve the permanent assignment of a Government-owned vehicle between residence and place of employment to perform field work is reserved to the Administrator.
- b. Authorities redelegated in 1.a., 1.b., and 1.c. do not include the following authorities which have been delegated through the Director, Office of Administration, to the Director, Facilities Management and Services Division:
  - 1) To authorize the disposal or donation of excess property in foreign countries;
  - 2) To approve requisitions for commercial U-drive credit cards;
  - 3) To approve requisitions for facsimile, magnetic card/tape typewriters and other terminal equipment which require telecommunications capability;
  - 4) To approve requisitions for communications equipment utilizing the radio frequency spectrum;
  - 5) To authorize acquisition or disposal of watercraft, etc.;
  - 6) To authorize the acquisition or disposal of aircraft, including fixed wing, helicopters, seaplanes; and;
  - 7) To approve requisitions for the acquisition of passenger-carrying vehicles and light duty trucks either by purchase, hire, or lease for a period of 60 or more consecutive days to certify the Agency's fleet average fuel economy.
- c. EPA travelers on official travel status must follow the EPA travel regulations contained in the EPA Financial Management Manual.

**1-4-A. Personal Property and Government-Owned Vehicles (continued)**

**4. REDELEGATION AUTHORITY.**

- a. These authorities may not be redelegated further without formal amendment.
- b. An official who redelegates an authority retains the right to exercise or withdraw the authority. Redelegated authority may be exercised by any official in the chain of command down to the official to whom it has been specifically delegated.

**5. ADDITIONAL REFERENCES.**

- a. Property Management Regulations 3-06, pp. 1-2.
- b. 31 U.S.C. 1343.

**6. SUPERSESSION.** Delegations Manual, GAM, Regional Delegation 1-3. Occupational Health and Safety, 1200 TN RIII 96 (April 1, 1991).

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Cosmo Servidio  
Regional Administrator